

PALISADE PARK WEST METROPOLITAN DISTRICT (“DISTRICT”)

450 E. 17th Avenue, Suite 400

Denver, Colorado 80214-1254

<https://palisadeparkwestmetropolitandistrict.specialdistrict.net/>

NOTICE OF A REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Garrett Baum	President	2023/May 2023
William R. Branyan	Secretary	2023/May 2023
Bonner Gilmore	Treasurer/Assistant Secretary	2025/May 2025
Michelle McDonald	Assistant Secretary	2023/May 2025
Zachary Knight	Assistant Secretary	2023/May 2025

DATE: **December 1, 2022**

TIME: **10:30 A.M.**

LOCATION: **You can attend the meeting in any of the following ways:**

1. **To attend via Zoom videoconference, use the link below.**

<https://zoom.us/j/98120744925?pwd=UDI5OElnOHNiRGx2OStWTHlwajJidz09>

2. **To attend via telephone, dial 1-253-215-8782 and enter the following additional information:**

Meeting ID: 981 2074 4925

Passcode: 199675

I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.
-

- B. Confirm quorum, location of meeting and posting of meeting notices. Approve agenda.
-

- C. Public Comment. Matters not specifically included on the Agenda may be addressed. As a courtesy to others, comments shall be limited to three minutes per person.
-

- D. Review and consider approval of minutes from the June 30, 2022 regular meeting (enclosure).
-

- E. Discuss business to be conducted in 2023 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).

- F. Discuss and authorize renewal of District’s insurance and Special District Association membership for 2023.

- i. Discuss and consider increase in Excess Liability coverage limits to \$5M and authorize same, for the amount of \$1,250.00 (enclosure).

II. FINANCIAL MATTERS

- A. Review and accept the September 30, 2022 unaudited financial statements (enclosure).

- B. Review and ratify approval of payment of interim claims in the amount of \$396,563.47 and approve payment of current claims in the amount of \$397,845.66 (enclosures).

- C. Discuss status of cost sharing under current cost sharing agreements.

- D. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution to Amend the 2022 Budget (enclosure).

- E. Discuss and consider approval of Fourth Amendment to Operation Funding Agreement by and between the District and JPB Holdings, LLC (enclosure).

- F. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures).
-
-

- G. Authorize District Accountant to prepare, and appoint Board Member to sign, the DLG-70 Certification of Tax Levies form (“Certification”). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
-
-

- H. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).
-
-

- I. Consider approval of CliftonLarsonAllen LLP Statement(s) of Work (enclosure).
-
-

- J. Consider appointment of District Accountant to prepare 2024 Budget.
-
-

- K. Discuss and consider engagement of Simmons & Wheeler, P.C. to prepare 2022 Audit.
-
-

III. LEGAL MATTERS

- A. Review and consider acceptance of District Eligible Expenses for Public Infrastructure - Distribution Request Nos. 26-30 from RG and Associates, LLC and authorize reimbursement to JPB Holdings, LLC pursuant to the Facilities Funding and Acquisition Agreement by and between the District and JPB Holdings, LLC, as amended (enclosure).
-
-

- B. Discuss May 2, 2023 Regular Director Election and consider adoption of Resolution Calling May 2, 2023 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 24, 2023 (enclosure). Discuss the need for ballot issues and/or questions.

- C. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2023 (District Transparency Notice).

- D. Discuss tract ownership and status of conveyance of tract(s) to the District.

IV. CONSTRUCTION MATTERS

- A. Discuss matters relative to District construction process and authorize necessary actions in connection therewith.

V. OTHER BUSINESS

- A. None.

VI. ADJOURNMENT

THERE ARE NO REGULAR MEETINGS SCHEDULED FOR THE REMAINDER OF 2022.